



PLUM BOROUGH
SCHOOL DISTRICT
EXCEPTIONALLY PREPARED FOR SUCCESS

Plum Borough School District
900 Elicker Road
Plum, PA 15239

TO: Plum Borough Board of School Directors
FROM: Dr. Brendan J. Hyland, Superintendent
RE: Action Meeting
DATE: July 24, 2018 7:00 P.M., Boro Building

Call to Order and Pledge of Allegiance

Mr. Schlauch called the meeting to at 7:04PM

Roll Call

Mr. McClelland took roll.

Present: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski (via phone), Zucco

Absent: Anderson

Solicitor: Mr. Bruce Dice

Citizens' Comments on Agenda Items

None

President's Report – Mr. Schlauch made the report

Superintendent's Report – Dr. Hyland made the report

Personnel Committee - Mr. Scott Kolar, Chairperson

Recommend the approval of RESOLUTION NO. 2018-7-24-1 to eliminate the position of Executive Assistant to the Superintendent.

Motion by: Kolar, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of RESOLUTION NO. 2018-7-24-2 to create the position of Executive Assistant to the Superintendent and Communications Specialist.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of resignation of John Zahorchak as the Plum Borough School District Board Secretary effective August 31, 2018.

Motion by: Kolar, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval to hire Ms. Maria Fajt for the Assistant Principal position(s) at Oblock Junior High and Holiday Park Elementary at the salary of \$80,000 with a start to be determined upon her release from her current position.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval to hire Ms. Charlene Payne as the Executive Assistant to the Superintendent and Communications Specialist at the salary of \$51,000 with an effective hire date of August 1, 2018.

Motion by: Kolar, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of Ms. Charlene Payne as the Plum Borough School District Board Secretary effective September 1, 2018.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of RESOLUTION NO. 2018-7-24-3 to terminate employment of employee Mark Garvey.

Motion by: Kolar, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of Memorandum of Understanding MOU to remove the Athletic Director from the ACT 93 Group and make it a contracted position.

Motion by: Kolar, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend recalling from the furlough list Gina Dessel, Special Education Teacher at the High School effective August 23, 2018.

Motion by: Kolar, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend recalling from the furlough list Kristina Davis, Long Term Substitute, Special Education Teacher at Holiday Park Elementary School effective August 23, 2018.

Recommend approval of items L-X as listed below:

- L. The resignation of Nicholas Vranesevic, Elementary Strings Teacher retroactive to 6-29-18.
- M. Recommend approval to accept the resignation of Kim Schmidt, Food Service Worker, Holiday Park Elementary retroactive to 7-12-18.
- N. Recommend approval to accept the resignation of Dusty Wisdom, Staff Nurse at Plum High School retroactive to 7-17-18
- O. Recommend approval to accept the resignation of Jeff Wolfe as Assistant Girls' Volleyball Coach retroactive to 7-18-18.
- P. Recommend approval of the retirement of Joseph Capezzuto, Custodian at Regency Park Elementary effective August 11, 2018.
- Q. Recommend approval to furlough Kim Spencer, Cook Manager of Regency Park Elementary School effective for the 2018-19 school year.
- R. Recommend approval to hire Elizabeth Brandner as a Substitute School Psychologist beginning August 20, 2018 through January 2, 2019 at a daily rate of \$190 per day.
- S. Recommend approval to hire the following football coaches:
 - i. Joseph Navari as an Assistant Football Coach #6 beginning July 25, 2018 at a stipend of \$3193.
 - ii. Phil Beatty as a Junior High Assistant Football Coach beginning July 25, 2018 at a stipend of \$3,929.
- T. Recommend approval to rescind the motion from the March 27th Board Meeting to hire Christopher Gilmer as a Substitute Bus Driver.
- U. Recommend approval to hire the following teachers as Summer Keystone Tutors for the week of July 30th for two hour sessions at a rate of \$16 an hour:
 - i. Scott Lazzaro
 - ii. Stephanie Reilly
 - iii. Lindsay Sciuillo
- V. Recommend approval to accept the following volunteer coaches/sponsor:

- i. Bob Veith as a Volunteer Assistant Softball Coach.
- ii. Sara Weisz as a Volunteer Assistant Cheerleading Coach.
- iii. Caleb Gray as a Volunteer Assistant Marching Band Director..

W. Recommend approval of an intermittent leave in accordance with the Family Medical Leave Act for Pamela Leonard for the 2018-19 school year.

X. Recommend approval of the following maternity leave :

- i. Tiffany Knouff, 6th Grade Teacher at Holiday Park Elementary School, beginning on or about January 14, 2019 through March 12, 2019.
- ii. Amber Miller, 3rd Grade Teacher at Pivik Elementary School, beginning on or about January 17, 2019 through the end of the 2018-19 school year.

Motion by: Kolar, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Student Achievement and Activities Committee - Dr. , Chairperson

Recommend the approval to enter into a 3 year lease agreement with HP Financials for Chromebooks at a cost of \$84,079.38 per year.

Motion by: Roessler, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of the Annual Day Student Education agreement with Glade Run Lutheran Services.

Motion by: Roessler, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of Charlene Payne's attendance at PSBA School Board Secretaries Conference August 2-3, 2018 at an estimated cost of \$370.00.

Motion by: Roessler, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of the grants (1-2) as listed below:

1. Lindsey Lamm at Holiday Park has been awarded \$128 through EdCamp-Grove City College to purchase four 3D pens and 3 boxes of filaments for her classroom.
2. Rochelle Dunn at PHS has been awarded \$1,313.48 through DonorsChoose for a set of resource books for the History of the Holocaust class.

Motion by: Roessler, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Safe and Supportive Schools Committee - Mrs. Roessler, Chairperson

Recommend the approval of RESOLUTION NO. 2018-7-24-4 to give the Superintendent the authority to locate qualified school police officers of good moral character and create administrative procedures in order to bolster the Plum School Police; and directing the solicitor to petition the Court of Common Pleas of Allegheny County to approve all officers and authorize the arming of all duly trained. and appointed school police officers pursuant to the Pennsylvania Public School Code of 1949.

Motion by: Roessler, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Budget and Finance Committee - Mr. Schlauch, Chairperson

Recommend the approval of contract for milk supplier bid for 2018-19 school year to Turner.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of contract for ice cream supplier bid for the 2018-19 school year to Hershey.

Motion by: Schlauch, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of the Treasurer's Report and bill payments for June 2018.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of the GOB Bills for July 2018.

Motion by: Schlauch, Second by: Wisniewski

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of the Agreement with One to One Risk Solutions.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend approval to dispose of obsolete technology equipment.

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend approval to contract with Creditech Collection Solutions to collect unpaid food service debts at no cost to the District (18% fee added to the debtor).

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Facilities and Operations Committee- Mr. Coulson, Chairperson

Recommend the approval of bid award to Slippery Rock Roofing as the lowest responsible bidder for the roofing contract for Oblock Junior High School in the amount \$418,436, and for work to commence in the summer of 2019.

Motion by: Coulson, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend purchase of roofing materials from The Garland Company through use of US Communities procurement process in the amount of \$137,008.08 plus \$2,000 in shipping for the fall of 2018.

Motion by: Coulson, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval for requests for qualifications for a needs assessment for capital projects at no cost to the District.

Motion by: Coulson, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of contract with School Solutions in the amount of \$5,521.50 to create a work order system for the Facilities Department.

Motion by: Coulson, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Eastern Area Schools - Dr. , Liaison

Forbes Road CTC - Mr. Rogers, Liaison

Intergovernmental - Mrs. Caldwell, Liaison

Policy - Mr. Wisniewski, Liaison

Recommend the approval of Policy 709.1 authorizing Plum School Police Officers who are properly certified in accordance with the laws of the Commonwealth of Pennsylvania and are approved by the Plum Borough School Board to carry a firearm on their person while exercising their duties and authorizing the Superintendent or designee to assume the responsibility for ensuring compliance with the laws of the Commonwealth of Pennsylvania and this policy, related policies, and to establish procedures for school police officers in the Plum Borough School District.

Motion by: Coulson, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of Policy 802 recognizing the organizational structure and grade configuration of Plum Borough School District Schools.

Motion by: Wisniewski, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco
No: None
Absent: Anderson

Recommend the approval of Policy 804 recognizing the school start and finish times of school days of Plum Borough School District schools.

Motion by: Wisniewski, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Recommend the approval of Policy 808, allowing the District to revise the food service collection procedure to permit the use of a debt collector.

Motion by: Wisniewski, Second by: Roessler

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Citizens Comments on Non-Agenda Items

None

Upcoming Public Meetings

- A. Discussion Meeting- 6:00 P.M. August 7, 2018 Plum Borough High School Library
- B. Action Meeting (note change)- 7:00 P.M. August 21, 2018- Plum Boro Building

Adjournment

Mr. Schlauch made to motion to adjourn at 7:42PM

Motion by: Schlauch, Second by: Caldwell

Final Resolution: Motion passes

Yes: Caldwell, Coulson, Kolar, Roessler, Rogers, Schlauch, Wisniewski, Zucco

No: None

Absent: Anderson

Revised 8/8/18 JZ